Fitzgerald Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grading Sheet - Paragraph describing a Discussion

* Ideas /10
  + ***on topic -* marked by *OT* in margin**
    - describes the discussion on the quote held by members of our class
    - does not represent writer's own interpretation of the quote
  + ***clear -* marked by *?* in margin**
  + ***accurate -* marked by *INACC* in margin**
  + well developed by ***detail*** - obviously relates specific points made in the discussion

marked by *DET* in margin

* + represent a ***complete*** description of the discussion
* **Structure and Conventions /10**
  + Structure
    - topic sentence - a separate sentence
      * introduces
      * the main ideas
      * purpose - describing a discussion
      * which quote
      * name of author of quote
    - a clear and logical flow of ideas
      * topics in the discussion are clearly introduced before being discussion of that topic described
        + should be introduced in separate sentence
      * the introduction of a topic covered in the discussion is followed by expected description
      * topics are in a logical order - one idea lead logically to the next
    - a concluding thought
      * does not just repeat
      * leaves the reader with something to think about
  + Conventions
    - few if any spelling errors - marked by ***SP*** in the margin
    - few if any capitalization errors - remembered to capitalize proper nouns -
      * ***underlined three times*** - capitalize, ***lines strikes though capital*** - make lower case
    - in full sentences - no fragments (marked by ***FRAG***), no run-ons (marked by ***RO***)
    - a standard, neat product
      * written on clean sheet of lined paper - not torn, no doodles, clean erasing
      * begins on front of paper
      * full name in upper right corner - not just last initial
      * hour below name
      * written along red line to left of paper
      * margins
        + to the right of each line
        + at bottom of paper
      * legible - reader does not have to struggle to read
  + Three new conventions to learn
    - Stay in 3rd person in science and social studies - no I, Me, my, you, your, we, us, our
    - Do not use pronouns - they? who? it? what?
    - NOTE - It is inappropriate to use "Shirley" or "Dwight, " just as you would not call a president or Congresswoman by his or her first name in person.