Fitzgerald Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grading Sheet - Paragraph describing a Discussion

* Ideas /10
	+ ***on topic -* marked by *OT* in margin**
		- describes the discussion on the quote held by members of our class
		- does not represent writer's own interpretation of the quote
	+ ***clear -* marked by *?* in margin**
	+ ***accurate -* marked by *INACC* in margin**
	+ well developed by ***detail*** - obviously relates specific points made in the discussion

 marked by *DET* in margin

* + represent a ***complete*** description of the discussion
* **Structure and Conventions /10**
	+ Structure
		- topic sentence - a separate sentence
			* introduces
			* the main ideas
			* purpose - describing a discussion
			* which quote
			* name of author of quote
		- a clear and logical flow of ideas
			* topics in the discussion are clearly introduced before being discussion of that topic described
				+ should be introduced in separate sentence
			* the introduction of a topic covered in the discussion is followed by expected description
			* topics are in a logical order - one idea lead logically to the next
		- a concluding thought
			* does not just repeat
			* leaves the reader with something to think about
	+ Conventions
		- few if any spelling errors - marked by ***SP*** in the margin
		- few if any capitalization errors - remembered to capitalize proper nouns -
			* ***underlined three times*** - capitalize, ***lines strikes though capital*** - make lower case
		- in full sentences - no fragments (marked by ***FRAG***), no run-ons (marked by ***RO***)
		- a standard, neat product
			* written on clean sheet of lined paper - not torn, no doodles, clean erasing
			* begins on front of paper
			* full name in upper right corner - not just last initial
			* hour below name
			* written along red line to left of paper
			* margins
				+ to the right of each line
				+ at bottom of paper
			* legible - reader does not have to struggle to read
	+ Three new conventions to learn
		- Stay in 3rd person in science and social studies - no I, Me, my, you, your, we, us, our
		- Do not use pronouns - they? who? it? what?
		- NOTE - It is inappropriate to use "Shirley" or "Dwight, " just as you would not call a president or Congresswoman by his or her first name in person.