Fitzgerald /30 Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grading Sheet - Paper - A Truth about Our Classmate

Key Characteristics We have Worked to Achieve

**Structure and Ideas /20**

* The paper works to convey an impression of the person and/or a message about life.
  + It is not just a list of information.
* The paper is rich with detail developing its main idea.
  + The student obviously worked to obtain detail through questioning his or her subject.
  + Web notes display this detail.
  + No detail is off topic
* Paper's structure works to make both paper's overall focus and focus of each area of development clear.
  + Topic Sentence and Concluding Thought clearly states impression of the person or the message about life that the paper seeks to convey.
  + Each of the three areas of development has a separate introductory sentence that conveys that area of development's topic.
* Ideas are in a logical, planned order.
  + The flow of ideas is smooth.
* Ideas are clearly expressed.

See back for grading of conventions.

**Conventions**  /10

* few if any spelling errors - **marked by *SP* in the margin**
* few if any capitalization errors - remember to capitalize proper nouns and all key words in your title
  + if need to capitalize - ***underlined three times*** f = F
  + if need to make lower case - ***line strikes though capital*** F = f
* in full sentences – complete thoughts that begin with a capital letter and end with a period
  + no fragments (**marked by** ***FRAG***) – incomplete thought
  + no run-ons (**marked by** ***RO***) – two ideas incorectly joined
* Correct use of “ ‘s” – to show possession
* No unclear pronouns – It? What?, They? Who?
* a standard, neat product
  + written on clean sheet of lined paper - not torn, no doodles, clean erasing
  + begins on front of paper
  + full name in upper right corner - not just last initial
  + hour below name
  + title on top line
  + paragraphs clearly indented
  + written along red line to left of paper
  + 1” margins to the right of each line and at at bottom of paper
  + legible - reader does not have to struggle to read