Fitzgerald /30 Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grading Sheet - Paper - A Truth about Our Classmate

Key Characteristics We have Worked to Achieve

**Structure and Ideas /20**

* The paper works to convey an impression of the person and/or a message about life.
	+ It is not just a list of information.
* The paper is rich with detail developing its main idea.
	+ The student obviously worked to obtain detail through questioning his or her subject.
	+ Web notes display this detail.
	+ No detail is off topic
* Paper's structure works to make both paper's overall focus and focus of each area of development clear.
	+ Topic Sentence and Concluding Thought clearly states impression of the person or the message about life that the paper seeks to convey.
	+ Each of the three areas of development has a separate introductory sentence that conveys that area of development's topic.
* Ideas are in a logical, planned order.
	+ The flow of ideas is smooth.
* Ideas are clearly expressed.

See back for grading of conventions.

**Conventions**  /10

* few if any spelling errors - **marked by *SP* in the margin**
* few if any capitalization errors - remember to capitalize proper nouns and all key words in your title
	+ if need to capitalize - ***underlined three times*** f = F
	+ if need to make lower case - ***line strikes though capital*** F = f
* in full sentences – complete thoughts that begin with a capital letter and end with a period
	+ no fragments (**marked by** ***FRAG***) – incomplete thought
	+ no run-ons (**marked by** ***RO***) – two ideas incorectly joined
* Correct use of “ ‘s” – to show possession
* No unclear pronouns – It? What?, They? Who?
* a standard, neat product
	+ written on clean sheet of lined paper - not torn, no doodles, clean erasing
	+ begins on front of paper
	+ full name in upper right corner - not just last initial
	+ hour below name
	+ title on top line
	+ paragraphs clearly indented
	+ written along red line to left of paper
	+ 1” margins to the right of each line and at at bottom of paper
	+ legible - reader does not have to struggle to read