Fitzgerald Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grading Sheet for Career Speech - Performance and Ideas

**\_\_\_\_% \_\_\_ /**30 **Career Speech - Performance**

/10 Eye Contact

* Not over heads, not blurry-eyed
* Eyes are never on notes when delivering information.
* Seeks acknowledgment of point from individual before moving on
* Not too quick

/10 Notes

* On notecards
* One topic per card
* Each card titled
* Each card numbered
* Printing – Clear, large letters easily read at a glance
* Ideas
	+ organized into groups of main ideas and developing details
	+ bulleted
	+ details indented under main idea
	+ in words and phrases
	+ not full sentences or whole paragraphs,
* Notecards attached to each other in someway, so will not be scrambled if dropped.
* Unobtrusive when presenting

/10 Use of Notes

* Well rehearsed, obviously practiced how and when to use notes during the speech
* Notes never read
	+ Glance down only for reminder of next idea
	+ Gather idea and then look up to deliver it
* Cards turned smoothly as deliver information, so that next idea is on top if needed
	+ Should never need to flip through cards o find place

/10 Posture

* Reflects pride and confidence
* Head up
	+ not tilted forward
	+ not peeking out from under your brow
* Shoulders back
* Standing up straight,
* Knees slightly bent
* Feet slightly apart
* Both feet on the floor
* Not leaning on podium
* Rest cards on podium and work cards with hands
* No rocking, jiggling, tapping, toe kicking, fidgeting

/10 Voice

* Loud enough
* Clear

/10 Tone

* Enthusiastic
* Not monotone from over rehearsing

/10 Time and Length

* Not too quick
	+ Allow brief pauses for absorption
	+ Do not feel must talk non-stop
* Not too slow
* Consider your audience
* Not too short, undeveloped
* Not too long, overly detailed

On back find -

/30 **Career Speech - Ideas**

* All required ideas about careers are complete and delivered clearly and accurately

Fitzgerald Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

/30 **Career Speech - Ideas**

* + Give a general description of the work done by people with this career (Job Description).
		- Be careful to be thorough.
	+ Describe the working conditions that are common to jobs in this career.
		- Be careful to be thorough.
	+ Describe a sample career path.
		- For each level, note the following
			* Title of Position at that Level
			* Responsibilities
			* Requirements
			* Earnings
	+ Describe key education requirements.
		- Note a few key high school courses recommended to prepare for this career.
			* Choose those that stand out from the normal.
			* It is not necessary to list a grade the courses might be taken in.
		- Describe the training or college degree required.
			* Be sure to read the description of the education required fully
		- State any tests for certification or license that have to be taken to enter the career.
	+ Describe two related college programs and the related careers ne could pursue with each.
		- Note at least two related programs a person could switch to without losing credit for the classes he or she has already taken
		- For each related college program, note related career one could enter
	+ Give the job outlook for this career between 2016 – 2026 according to the *Occupational Outlook Handbook*.
* Give the percentage of growth or decline.
* Describe how this percentage compares to the average.
* States the total number of jobs in 2016.
* State the number of new jobs expected by 2026.
* Name a professional organization for your career.
	+ Describe an example of helpful information found on the website:
	+ For example, the American Nursing association has a page on 4 healthcare trends that will affect nurses: a nursing shortage is predicted, nurses will collaborate more with other health professionals, nurses will use more technology in their job, and there will be more jobs for nurses outside hospitals.
* State an insight gained from interviews.
	+ Describe a dislike related by a person an interview.
	+ Describe another dislike related by a person an interview.
* State where someone could get the necessary education.
	+ Name three  schools in Michigan where one could get the necessary training.
	+ Compare settings of each.
	+ Compare total students in each.
	+ Compare student-faculty ratio.
	+ Compare graduation rate.
	+ Compare entrance difficulty.
	+ Compare anything else you are interested in.
* Name the top three schools in the country and give the state each is in